



HERMITAGE  
museum & gardens



## ART CAMP AT THE HERMITAGE

### HELPFUL INFORMATION AND GUIDELINES

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**Reviewing this information before your camper attends Hermitage Art Camp will help us provide a most successful experience! Thank you!**

#### **WHERE IS CAMP?**

Camp takes place at the **Visual Arts Studio (VAS)** located on Hermitage property just off of North Shore Road. The **Visual Arts Studio** is the horizontal, brick building adjacent to the playground and can be seen from the road. Parking is available in the parking lot adjacent to the building. The physical address is **7701 North Shore Road**, Norfolk, VA 23505.

#### **DROP OFF AND PICKUP**

Camp day begins at 9:00am. **We respectfully request that your camper is dropped off at the VAS NO EARLIER than 8:50 am. The camp day ends promptly at 4:00pm** and no after-care is available. Please alert Hermitage staff immediately if you find that you will be arriving past 4:00pm to pick up your camper. Parents/guardians must come inside the building and sign-in/sign out their camper with a Hermitage representative. During drop-off, parents/guardians must indicate who will be picking up their camper at the end of the day. Picture ID may be requested during pick-up to ensure the safety of all campers.

#### **FOOD**

Campers should pack a lunch, two snacks and beverages and/or a **refillable water bottle**. Lunch takes place at 12:00 p.m. with snack time in the morning and in the late afternoon. Campers may NOT share food due to the prevalence of allergies, etc. The Hermitage does not provide any food for campers.

## **DRESS CODE**

Campers should dress comfortably in clothes that will get messy. **No open toed shoes are allowed!** This is for campers' safety during outdoor activities. Campers will be using a variety of paints, clays, glues, dyes, and other mediums and should dress accordingly. Please pack a sweater or jacket daily and it is suggested that each camper bring an extra change of clothes to keep in their cubby at the Hermitage for the week.

## **OUTDOOR ACTIVITIES**

Weather permitting; the campers will spend approximately 2-3 ½ hours total outdoors on a daily basis participating in nature walks, scavenger hunts, playground time, gardening, sprinkler days, wetlands tours and other activities. Campers will encounter heat, sun, insects, wildlife, plants, dirt, mud, etc. Parents/guardians should apply sunscreen and/or instruct your camper to do so when appropriate. Hermitage staff may not apply sunscreen. These same guidelines apply to bug spray. Water will be provided by the Hermitage but campers are responsible for bringing hats, sunglasses and anything else that may make them comfortable while outside. **Outdoor activities will not take place in extreme heat or humidity.**

## **SPRINKLER DAY (SUMMER CAMP ONLY)**

**Sprinkler day** (weather permitting) is held once a week during the summer camp. Campers should bring a bathing suit to change into, a towel, sunscreen (to apply themselves), and sandals or water shoes. Campers are invited to jump through the sprinkler as the lawn is watered but are not required to participate. Campers will not be permitted to participate in **Sprinkler Day** unless they are wearing a bathing suit or alternative clothing (regular clothes may not get wet). Should inclement weather occur, **Sprinkler Day** will be moved to another day of the week and parents will be notified.

## **PARTICIPATION**

Art camp at the Hermitage offers a wide range of activities and group projects each day. Participation in each activity is often essential as many projects and lessons build upon each other. *Please encourage your camper to take part in each activity and try each project.*

## **SCHEDULE CHANGES**

While we strive to stick to the schedule of activities and projects planned for each day, changes do often occur for various reasons such as weather, the

length of time it takes each camper to complete a project, enthusiasm for a certain activity, group dynamics, etc.

## **BEHAVIOR**

The goal of art camp is for everyone to have fun, learn new things and make friends. Because cooperation and participation is essential to a successful camp experience for all participants, parents/guardians will be contacted immediately should your camper refrain from following the provided rules or if your camper disrupts the camp activities. **Please review the camp rules with your child prior to attending camp and emphasize the rules throughout the week.** Hermitage staff will do everything possible to provide clear and consistent guidance to campers but if repeated disruptions occur, the camper may be required to leave camp. **Refunds are not provided should a camper be asked to leave camp due to behavior.** Thank you for your understanding. Please review our **Camper Behavior** and **Camp Rules** sections in your registration packet for more information.

## **CANCELLATIONS AND REFUNDS**

Because our camp only accepts a limited number of registrations and typically sells out, **we are unable to provide refunds unless camp is cancelled by the Hermitage.** In some cases, if your child is unable to attend a camp week in which they are registered, another camper may be able to take your child's spot. In this instance, we are able to provide a refund, however the Hermitage will retain a \$10 cancellation fee.

## **SECURITY**

The VAS is equipped with a cordless phone, smoke detectors, carbon monoxide detectors, fire extinguishers, first aid kits and an alarm security system. In case of an emergency, police may be quickly alerted by dialing 9-1-1 or using our alarm pad emergency button. Throughout the camp day, multiple staff members and volunteers will be present in and around the VAS. Neighborhood security patrol also regularly passes the VAS several times throughout the day.

## **EMERGENCY PROCEDURES**

In case your child has a serious injury or illness or is involved in an emergency, 9-1-1 will be contacted immediately, followed by the emergency contact listed on your child's registration form. If your child is mildly ill or injured, the emergency contact will be called by a Hermitage staff member. Moderate First Aid may be performed by Hermitage staff such as placing band-aids or applying Neosporin.

## **CONTACT INFORMATION**

Carrie Spencer, Education Manager manages all aspects of art camp and should be contacted directly concerning any inquiries. However, during the camp day we will be in and out of the office while handling many camp activities. If you cannot reach her at her desk, you may call the Hermitage's main line and press 0 to speak with any staff member and that staff member will then forward a message to her. You may also call the *Visual Arts Studio* directly, though someone may not always be available to answer this line.

**Carrie Spencer, Education Manager** (757) 423-2052 x 203

**Hermitage Museum Main Line:** (757) 423-2052 "0"

**Visual Arts Studio classroom:** (757) 333-9534

**Hermitage Visual Arts Studio, 7701 North Shore Road, Norfolk, VA 23505**

# ART CAMP AT THE HERMITAGE

## RULES FOR CAMPERS

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**Parents/guardians: please review camp rules with your child prior to camp. These are in place to ensure everyone's safety and enjoyment!**

- 1. Respect your teachers, camp volunteers and Hermitage Staff and follow all directions they provide.**
- 2. No open-toed shoes are to be worn**—this is for your safety during our daily outdoor activities (exception: during Sprinkler Time!)
- 3. Keep your hands to yourselves**—please do not touch other campers, other people's art projects or belongings.
- 4. Help clean up** your space, put art supplies away and throw trash away at the end of each project.
- 5. No food sharing** is allowed because of food allergies and other concerns.
- 6. No running inside the buildings**
- 7. Please refrain from excessive yelling**—use your indoor voices. **No screaming** unless you are hurt.
- 8. Have fun!!!**